



# **ESSENTIALS OF HEALTHCARE**

## **Course Syllabus 2021-2022**

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**Class Room:** 506  
**Class Time:** 1<sup>st</sup>/4<sup>th</sup>/6<sup>th</sup> Period

**Course Description:** Anatomy & Physiology is a vital part of most healthcare post-secondary education programs. The Essentials of Healthcare is a medical-focused anatomy course addressing the physiology of each body system, along with the investigation of common diseases, disorders and emerging diseases. Disease prevention and diagnosis/treatment, along with medical terminology related to each system is also discussed. This course provides an opportunity to demonstrate technical skills that enforce the goal of helping students make connections between medical procedures and the pathophysiology of diseases and disorders. The prerequisite for this course is Introduction to Healthcare. *Students also receive a dual credit for this course (a science credit in the form of anatomy and physiology, as well as the CTAE credit for Essentials of healthcare).*

**Canvas** is the platform that all learning and educational tools will be placed upon for all instruction. Please remember this when using classroom materials and taking notes.

We also utilize **Remind101** FREQUENTLY in this class. I use it to send reminder texts about important classroom information such as: quizzes, tests, dress up days, field trips, and classroom updates. **Please sign up for it by texting @nhssent to 81010.** For HOSA updates (about field trips, fundraisers, meetings, etc) text **@hosanhs to 81010**

### **Course objectives:**

- Demonstrate professional personal conduct and attitudes in the classroom and the community.
- Demonstrate competency in leadership, teamwork skills and personal management skills.
- Demonstrate use of core skills required for a variety of healthcare careers.
- Demonstrate appropriate knowledge of general healthcare topics.
- Demonstrate an understanding of advanced healthcare science medical terminology

### **Required Materials:**

1. Chromebook/One composition notebook.
2. Access to the internet &/or a word processor—there is computer access available at the school library (before school, after school, and during lunch) as well as public libraries but you will have to plan your time accordingly....NO extensions will be given for assignments!! NO EXCEPTIONS!!!

### **Student Expectations:**

1. Bring a positive attitude to class and come to class prepared to work.
2. Daily come to class as scheduled, on time, seated and doing bell ringers when tardy bell rings.
3. **\*\*Maintain professional dress and attitude: Assigned "PROFESSIONAL DRESS DAY" is Thursday (Everyone is required to wear professional uniforms/apparel starting on August 26, 2021. \*\***
  - a. If there is an athletic event the day of a dress up day, students will be allowed to wear athletic uniform, etc. for their event.
  - b. In the event that a "dress up game day" occurs on a Thursday (i.e. Homecoming week, blackout, etc.) the students will be allowed to wear EITHER the game day dress up OR their professional dress attire. If they are not dressed for either of those, they will NOT receive their 10 points for the day.
4. Leave your classroom area neat and clean.
5. **Remain seated when the bell rings and wait for teacher's dismissal from classroom.**

### **Policies & Procedures:**

1. **NO CELL PHONES IN CLASS** unless instructor approved. *See Electronic Devices in the Student Handbook.* Students will need to place their cellular devices in the cell phone pocket number that is assigned to them EVERY DAY. Students are allowed 2 free days per nine weeks. They may also place their phone on the charger at Mrs. McNelly's desk. If students do not place their cell phones in the pocket, they are subject to taking the mid-term and final exam for the class. They also forfeit any extra credit received if they refuse to place their phone in the assigned pocket. **Extra credit will be given for phone placement in the pocket.**
2. Bathroom passes are required to go during class. You get 5 per 9 weeks to use. Use them wisely. The remaining bathroom passes can be turned for extra credit at the end of the nine weeks.

### 3. ATTENDANCE:

- a. When students are absent they should turn in an excuse for the absence to their 1st period teacher on the day they return to school. When a student turns in an excuse they will be given all assignments that were missed during their absence. Students will have 3 days to complete and submit any missing assignments to their instructor. Course work will not be provided to students that do not provide an acceptable excused absence note within 3 days of their return.
  - b. As in the past, all doctor's notes will be considered an excused absence. However, only 3 parent notes will be accepted as excused absences per 9 weeks. This includes check-outs. When a student checks out of school, for any portion of the day, it will be considered a parent note unless the student turns in a doctor excuse the following day to his/her 1st period teacher. Any additional parent notes will be considered as an unexcused absence. Consecutive excused absences will allow for more makeup time.
4. Make up any work missed due to an **excused absence** within 3 days of an excused absence, on the student's own time. Unexcused absences will result in a zero for the assignment/work given that day. Consecutive excused absences will allow for more makeup time.
- a. I am here at 7:30 AM every morning, if you need to make up missed work. If you cannot make up something early in the morning, you will have to come to **immediately** after school at 3:25 to make up your work. Please let the teacher know when you are coming, and figure out what you are missing, to help yourself out. I WILL NOT come find you and tell you what you are missing. That is your responsibility.
  - b. Weekly layouts will be posted on Canvas for students to easily follow what was done for the week, in case they miss something.
5. A large one or two sectioned spiral notebook with pockets is highly suggested for maintaining classwork; there will be lots of anatomy handouts. This notebook is a self-study tool and serves as exam preparation materials as well as our End of Pathway review materials in the Sports Medicine course.
6. All assignments are due on the date assigned. Unless prior arrangements are made, **late work is not accepted**.
7. **Honesty:** Students are expected to be honest in all aspects of their work. All work is evaluated on the assumption that the work presented is the student's own. **Students are subject to a ZERO for any of the following dishonesty practices: Cheating and Plagiarism. \*\*Copying and pasting is the same as plagiarism, EVEN IF you typed out the information you found. ALL STUDENTS WILL BE HELD TO THE INTEGRITY POLICY SET BY NHS!**
8. **TARDIES:** students are allowed 3 tardies with no detention. After the 3<sup>rd</sup> tardy, students will be referred to the office for Central Detention. After the 5<sup>th</sup> tardy, students will be assigned ISS.

### Safety Guidelines for the Laboratory

1. Maintain a professional attitude and behavior.
2. Respect my supplies, equipment, yourselves and others. Anyone not respecting items will be given a zero.
3. Handle equipment with teacher permission **ONLY!!**
4. Use Standard Precautions as appropriate (i.e. safety goggles, gloves).
5. Report all accidents/damaged equipment to teacher **IMMEDIATELY**, no matter how minor it may seem.
6. **Discard** food, drink and gum **or enclose** it in book/lunch bag **prior** to entering the laboratory.
7. Complete restroom breaks and personal grooming activities prior to the class period.
8. **Leave your laboratory area neat and clean.**
9. **Return equipment to its proper place.**

**HOSA:** HOSA, Future Health Professionals, is our student organization for HCS. HOSA allows opportunities for HCS students for leadership development, community service, skills development and Leadership and Competitive Conferences. Dues are \$20.00 for the school year and include National, State and local dues. This does NOT include the T-Shirt.

Please be mindful that community service is a privilege. Membership in HOSA does not automatically ensure that a student will participate in our HOSA community service. Teamwork characteristics displayed in the classroom will assist in making choices for our community teams. As in our Introduction semester, students are encouraged to discuss any problems or concerns with me personally. I will assist in a manner that fosters student accountability and achievement.

### GRADING:

Everything is graded on a total points scale. Items like tests and projects will be of more point value than items like homework/classwork. We will have a combination of written tests/quizzes, as well as "practical" tests, where students have to perform a skill and are graded on this skill.

**There will be BI-WEEKLY medical terminology quizzes in this class.**

#### **Grading Scale:**

A = 90-100%  
B = 80-89%

C = 70-79%  
F = 69%-Below